

Action and Sustainability Plan – August 2013 to August 2014

 ESC Region II

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| Date | Vertical Alignment Actions | Resources Required and Persons Responsible | Evidence of Implementation | Evidence of Impact |
| 6/14/13 | Convene new team members for AVATAR training | Coordinator /training materials | Powerpoint materials | Team members prepared for AVATAR work |
| 8/5/13 | Finalize vertical alignment partnerships  | Coordinator | Team member names submitted | Team members contacted about AVATAR meeting |
| 8/13/13 | Convene AVATAR team; discuss impact of the legislative session on mathematics | Coordinator/ESC partner | Agenda, minutes | Review of materials |
| 9/24/13 | Convene team to collect and report institutional and regional data  | Coordinator/each partner | Prepare and submit data  | Discussion regarding data  |
| 10/9/13 | Provide information to counselors on the new Accuplacer examination | Coordinator | Presentation materials | Evaluation materials |
| 10/23/13 | Provide AVATAR update at regional council meeting, including data points | Coordinator | Presentation materials | Discussion regarding data |
| 10/29/13 | Convene team to review data for areas of possible misalignment | Coordinator/each partner | Agenda, minutes, data materials | Documentation of discussion points |
| 11/6/13 | Provide Accuplacer information session for students  | Coordinator | Session materials | Evaluation materials |
| 11/19/13 | Convene team to discuss developmental education and new programs and strategies for student success  | Coordinator/HE partner | Agenda, minutes | Documentation of discussion points |
| 12/10/13 | Convene team to discuss math symposium topics, format, etc. | Coordinator | Agenda, minutes | Draft of math symposium program |
| 1/14/14 | Convene team to discuss math symposium topics, format, etc. | Coordinator | Agenda, minutes | Draft of math symposium program |
| 1/22/14 | Provide P-16 Council with an update of vertical team’s progress | Coordinator | Agenda, presentation materials | Discussion |
| 2/20/14 | Convene higher ed/secondary ed mathematics teachers for Math Symposium | AVATAR Team | Program | Evaluation sheets |
| 3/3/14 | Convene team to evaluate math symposium; review symposium evaluations; plan for following year | Coordinator/evaluation forms | Agenda, minutes, materials | Planning sheets |
| 3/31/14 | Discuss development of college readiness course for mathematics/discuss counselor conference | HB 5/Coordinator | Agenda, minutes, documentation | Course implementation |
| 4/16/14 | Provide presentation to P-16 Council summarizing the work of the AVATAR Team | Coordinator | Program, powerpoint | Discussion |
| 4/14/14 | Continue work on college readiness course for mathematics/plan counselor conference | Coordinator | Agenda, minutes, documentation | Plans implemented |
| 5/13/14 | Host 2013-14 AVATAR Team Celebration & discussion of next steps | Coordinator | Agenda, minutes, materials | Planning sheets |
| 6/6/14 | Participate in AVATAR Coordinators/Facilitators Network Meeting | Coordinator | Meeting materials | Use of ideas in next year’s planning |
| 6/10/14 | Host conference for the region’s counselors, advisors, principals | Planning Team | Program | Evaluation sheets |
| 6/13/14 | Train 2014-2015 AVATAR team and sustain the regional partnership and vertical alignment work | Coordinator | Agenda, minutes, partnership forms | Sustained vertical alignment regional partnership |
| 7/16/14 | Conduct and document regional vertical alignment partners next steps meeting with secondary and postsecondary administrators and P-16 council members | Coordinator | Agenda, minutes, powerpoint presentation, data summary | Active participation |
| 8/13/14 | Submit 2014-15 Regional Vertical Alignment Action and Sustainability Plan and accounting of fund expenditures | Coordinator | Action plan; expenditure summary | Materials submitted |