AVATAR Meeting Minutes

Meeting:	AVATAR ADVISORY GROUP MEETING				
Date:	January 10, 2012				
Start Time:	12:30 P.M.	End Time:	4:30 P.M.		
Location:	TWU T. Boone Pickens Institute of Health Sciences Dallas Center				
Participants:	Kathy Wright-Chapman, Mary Harris, Chris Kanouse, Jean Keller, Barbara Lerner, Cynthia Fisher Miller, Don Perry, Kerry Quinn,				
	Nicole Volkman,				
Meeting Purpose:	Review of Phase I – Model Development and Evaluation/Planning of Phase II				
Preparation Required:	Participation in group meetings				

Topic	Discussion Leader	Feedback
Review of Phase I	Kathy Wright-Chapman; Chris Kanouse	Kathy shared the experiences from the Region XI group. She explained that her group chose a unit of study to use as their there reference course profile. She stressed that the dialogue among group members was positive and impressive. Chris discussed the strengths of the work completed by the Region 10 group, specifically relationship building. She advised that participants reported their experiences with Moodle were positive. Chris' group used the template as a tool to identify gaps. Jean Keller noted two major strengths that were realized during Phase I: a 1. Different facilitator styles appear yield positive processes and outcomes. 2. The positive outcome of relationship building between secondary and postsecondary was impressive. Mary Harris identified some challenges in how secondary and postsecondary students approach curriculum. She also noted the differences in assessment of these academic settings.
Phase II — Structuring Leadership Teams		Mary suggested that a facilitator guide would be beneficial. Program coordinator to assess faculty in post-secondary setting for participation in Phase II. Jean and Mary advised that THECB is reviewing the template, in order to verify that the product is the desired. Chris advised that the first scheduled Region 10 meeting would consist of a phase I review. Chris advised that spring meeting dates for DISD educators could not be held during regular work time and that Saturdays are reserved for TEKS/STARS tutoring. Dates for Region 10 are 2/20/2012 and 3/31/2012. Dates for Region XI are 1/23/2012, 2/13/2012, 2/28/2012 and 3/28/2012. Jean advised Kathy and Chris that a full course review may be needed. The courses that will likely need full course reference profiles are MATH 1314, CHEM 1311 and 1312, and ENGL 1301 & 1302. THECB has MATH 1314 and CHEM 1314. ENGL 1301 has been provided using the template. The materials needed for the work groups are: Syllabi, TEKS objectives and ISD curriculum. Working objective is to identify gaps by completing the template and creating an action plan.

Action Items	Person Responsible	Due Date
Seek clarification from THECB regarding	Jean Keller	1/25/2012
Reference Course Profile format as desirable		
outcome/product		
D. C. AYYATTAD	27. 2 27. 2	1/21/2012
Draft a certificate for AVATAR participants to get	Nicole Volkman	1/31/2012
credit for professional development. CPE		
Facilitator Guide Outline	Mary Harris	4/30/2012
		1,00,2022
Schedule an April date for a potential	Jean Keller	2/10/2012
Chamber/workforce meeting		=/12/J2V2