

**AVATAR Partnership Region: 2**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** | AVATAR Team Meeting | | | | |
| **Meeting Purpose:** | Information Meeting | | | | |
| **Date:** | October 19, 2015 | **Start Time:** | 3:00 p.m. | **End Time:** | 4:00 p.m. |
| **Meeting Coordinator/ Facilitator:** | Janet M. Cunningham | **Location:** | | NW Center for Advanced Studies | |
| **Meeting Recorder:** | Janet M. Cunningham | **Meeting Timekeeper:** | | Connie Nowell | |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 3:05 | Welcome | Discussion | Janet Cunningham |  |
| 3:10 | 2015-16 Goals | Discussion | Janet Cunningham |  |
| 3:15 | Discussion Items | Discussion | Janet Cunningham |  |
| 3:50 | Other Concerns | Discussion | Janet Cunningham |  |
| 3:55 | Plans for Next Meeting |  | Janet Cunningham | Meeting date set. |

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| Welcome: Dr. Cunningham welcomed members.  Goals: Dr. Cunningham presented the Group’s 2015-16 goals for review and discussion.  Discussion Items:   1. *ESC Summit*. Report given from members who attended and discussion of the summit’s objectives. Participants at summit asked for more communication of events, more information concerning CPC. What should AVATAR’s role and responsibilities be this year concerning getting information to the districts; what is ESC’s role? 2. *Counselor Survey*. Member with results did not attend. 3. *ELA Training and course*. No report. 4. *College Prep Assessment (fall semester exam).* Members will work to produce this fall’s exam. 5. *Partnership with Region 1*. The MOU has been signed by all IHEs. Waiting on districts’ signatures. 6. *ELA/Math Symposium*. Date has tentatively been set for January 21, 2016.   Other Concerns: Discussion of possibility of pairing CPC with another math so that students are able to stay on the recommended plan.  Plans for Next Meeting: A meeting has been set for Monday, November 16, at 3:00 p.m. at Calallen Charter High School. | Dr. Paula Kenney-Wallace will begin work on this project. | November 16, 2015 |
| **Notes** |  |  |
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**Meeting Participant List**

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| **Name** | **Title** | **Organization/Institution** |
| Dr. Janet M. Cunningham | Executive Director | E2E Partners (P-16 Council) |
| Dr. Paula Kenny-Wallace | Exec Dir/Institutional Effectiveness | Coastal Bend College |
| Bethany Goralczyk | Asst Instructor, Math Learning Ctr | Del Mar College |
| Veronica Gutierrez | Curriculum Director | Odem Edroy ISD |