



**AVATAR Partnership Region: 9
Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

Meeting:	Spring Quarterly Meeting			
Meeting Purpose:	Updates and Review goals			
Date:	April 19, 2016	Start Time:	4:00pm	End Time: 5:30pm
Meeting Coordinator/ Facilitator:	Sherri Lane	Location:		Region 9 ESC
Meeting Recorder:	Sherri Lane	Meeting Timekeeper:		Sherri Lane

Time	Topic	Format	Discussion Leader	Desired Outcome
4:00pm	Greetings and introductions	P	Sherri Lane	Introduce members, both new and old
4:10pm	Informational Updates	P	Sherri Lane	Updates were presented by Melissa, Ward, Taleigha and Shera from Wichita Falls ISD on how the CPCs are going at their high schools
4:25	Review our partnership goals	P,F,D	Sherri & Betty	As a group, we discussed our goals and the progress of each

4:50	Math and ELA	W	Taleigha Murray, Betty Carroll	Divided into 2 work groups to review specific topics and discuss an outline of the summer professional development
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Agenda Format Key: P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

AVATAR Meeting Minutes

Action Item	Person Responsible	Due Date
Vertical Alignment course/lesson development in mathematics	Taleigha Murray	Mid-July
Midwestern State University Math MOU	Dr. Dawn Slavens	Mid-July

Notes

Current partners were gracious to inform new members the background of the AVATAR grant and project. MSU brought 2 new members to the council that will work on getting their Math MOU moving forward.

Meeting Participant List

Name	Title	Organization/Institution
Michaelle Kitchen	MSU Professor	Midwestern State University
Shera Rasmussen	ELA Curriculum Director	WFISD
Ward Roberts	Secondary Curriculum Director	WFISD
Michelle Wood	CTE Coordinator	WFISD
Betty Carroll	MSU professor	Midwestern State University
Taleigha Murray	Math Curriculum Director	WFISD
Dr. Gary Don Harkey	Dean	Vernon College
Sandra Belcher	Asst. Professor	Midwestern State University
Dr. Dawn Slavens	Math Chair	Midwestern State University
Sherri Lane	AVATAR Facilitator	Region 9 ESC