

**Action Plan – April 2015 to August 2016**

**UTPA/UTRGV 2015**

**Date of Action Plan submitted to UNT July 2015**

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| ISD representatives will be included in this advisory board as of a July 13th invitation | | | | |

**Goals of partnership** (These sample goals should be modified to focus on your specific areas of endorsement and vertical alignment.)

1. Develop ISD, post-secondary, and workforce/ P-16 partnerships that strengthen the HB5 courses and if appropriate to local endorsement options
2. Facilitate offering and documentation of College Preparatory Courses (CPCs) of the partnership
3. Deepen vertical alignment of the ELA, math, and science offerings of ISD and post-secondary partners

**Objectives supporting your goals**

1. All three vertical alignment teams will actively support professional development in their disciplines for the region.

2. Data will be collected and analyzed to assess the progress of students who earned ELA and/or Mathematics waivers from four school districts.

3. A career focused vertical alignment team will recommend actions to improve transitions for students as they move from high school endorsements to credential and/or degree.

**Plan of Work**

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| **# of Related Objective(s) Above** | **Activity** | **Planned Evidence of Implementation** | **Planned Evidence of Impact** |
| 1 | Hold monthly meetings in all VATs | Provide agendas and minutes of each monthly meeting of the VATs | 80% of group attend regularly  Each group provides an action plan for year |
| 1 | Monthly ZOOM meetings | Number of teachers calling for assistance | 80% of teachers fill out survey |
| 1 | Summer Professional Development  Workshop for new teachers to CPCs | Attendance for new teachers to the ELA and Math CPC | 80% of new teachers attend the summer workshop |
| 1, 3 | Send a formal letter of recognition to principals informing them of their teachers’ interest in the education of RGV students. | Copy of letters | Create 80% attendance to VAT monthly |
| 2 | Received IRB permission to enter selected districts | Checklist of trips | Provide IRB permission letter of approval |
| 2 | Collect data and analyze data | Checklist of districts and IHEs used | Final report |
| 1,3 | VAT teachers attend meetings | Meeting attendance | End of Year Survey |
| 1,3 | VAT teachers provide one professional development as a team to regional teachers | Region One calendar | Attendance at the professional development |
| 3 | Partnership will review endorsements and academic programs and select a career area of common interests. | Minutes from meetings | End of year report on recommendations of the VAT |
| 1,2,3 | Create a revised core advisory team with representatives from all IHEs, Region One, and all ISDs | Minutes of committee meetings | Each members cite three improvements for their students in transitions from high school to college/university |

**Timeline, Responsibility, Resources, and Evaluation**

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| **Date** | **Activity** | **Who is Responsible** | **Resources Needed** | **Associated Evaluation** |
| September to August 2016 | Monthly meetings of all VATS begin | Shirley Mills, Virgil Pierce, Colin Charlton, Tim Sears, | Food and materials | Minutes from meetings |
| July 2015 | CORE Advisory Team | Shirley Mills, Jonikka Charlton, Tina Adkins | Food and coffee | Minutes and action plans |
| September 2015 | Endorsements | Shirley Mills, Advisory Team Leadership | Food and coffee | P16 Council, selected districts and IHE persons to coordinate reports and minutes and action initiated |
| September 2015-2016 | IRB | Research Team | Mileage reimbursements | Trips to Districts |
| September 2015-16 | IRB | Research Team | Laptops and video cameras | IRB |

**Budget plan**

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| **Anticipated activity (These are examples)** | **Personnel cost/Stipends** | **Travel** | **Materials/Supplies** | **Food** | **Consultant** |
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