

**AVATAR Partnership Region: 2**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** | AVATAR Team Meeting | | | | |
| **Meeting Purpose:** | Review data, assessments, standards; develop action plan | | | | |
| **Date:** | October 17, 2012 | **Start Time:** | 7:30 a.m. | **End Time:** | 9:00 a.m. |
| **Meeting Coordinator/ Facilitator:** | Janet M. Cunningham | **Location:** | | Northwest Center for Advanced Studies | |
| **Meeting Recorder:** | Janet M. Cunningham | **Meeting Timekeeper:** | |  | |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 7:30 a.m. | Welcome  Data presentation and discussion | Presentation | Janet Cunningham |  |
| 7:50 a.m. | Review assessments: TAKS, THEA, Accuplacer. Discuss similarities/differences | W, D | Janet Cunningham |  |
| 8:10 a.m. | Review College and Career Readiness standards | P, D, W  O-classroom visit | Entire team |  |
| 8:30 a.m. | Discuss Action Plan |  |  |  |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| After reviewing data, the team discussed areas of concern, especially in the area of college readiness. | Janet Cunningham | September 29, 2012 |
| The team looked at the different assessments. Generally, not all college instructors are familiar with the Texas Assessment of Knowledge and Skills (TAKS) and high school teachers are not familiar with the THEA or Accuplacer. The high school teachers felt the TAKS was a more rigorous test than the THEA or Accuplacer, but overall the instructors agreed that passing one of these assessments would not ensure success in College Algebra. Team members will review assessment in greater depth. | Team members | October 17, 2012 |
| High school teachers explained that the College and Career Readiness Standards are imbedded in the skills they are required to teach. The CCRS are broad objectives, where as the Texas Essential Knowledge and Skills (TEKS) are more specific. New standards will be in place soon. A copy of the CCRS were given to postsecondary instructors for review. | Paul Johnson  Dr. Fay Bruun | October 17, 2012 |
| The team worked together to develop an action plan for the year. Janet will take the ideas provided and put them in the AVATAR Action Plan Form. | Janet Cunningham | October 30, 2012 |
| **Notes** | | |

**Meeting Participant List**

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| **Name** | **Title** | **Organization/Institution** |
| Dr. Melana Silva | P-12 Math/Science Teacher | Calallen ISD |
| Sandra Rippstein | Secondary Mathematics Teacher | Calallen ISD |
| Paul Johnson | Math Instructor | Del Mar College |
| Dr. Faye Bruun | Assistant Professor, Department of Curriculum and Instruction | Texas A&M University Corpus Christi |
| Melissa Morin | Research, Planning, and Initiatives Consultant | Education Service Center, Region 2 |
| Dr. Janet M. Cunningham | Executive Director | Coastal Bend Partners for College and Career Readiness (P-16 Council) |