

**Dates and Deliverables for Region AVATAR Vertical Alignment Partnership Coordinators/Facilitators**

*(Please Provide Minutes for All Meetings)*

September 17, 2012 Convene Regional AVATAR Partners

September 24, 2012 Identify and Convene Regional Vertical Alignment Course Team Members: ***Minutes Due***

September 24, 2012 Complete, Review, and Submit AVATAR Regional Data PowerPoint: ***PowerPoint Due***

October 11, 2012 Conference Call, 9:30 – 11:30

Regional Update Report Due (Reflections and Updates Related to Your Regional Data, Partnership, Vertical Alignment Course Team and Training, and Updates to Your Action and Sustainability Plan)

October 29, 2012 Design and Submit Regional Action & Sustainability with Partners: ***Action Plan Due***

October 29, 2012 Train 2012-2013 AVATAR Regional Course Team Members: ***Minutes Due***

November 2012 Individual Follow-Up Call

January 10, 2013 Conference Call, 9:30 – 11:30

Regional Update Report Due (Reflection of Partners’ and Team Members’ College and Career Readiness Shared Understandings, Update with Secondary and Postsecondary Administrators and P-16 Council Members, Team’s Reference Course Profile Information Review, and Updates to Your Action and Sustainability Plan) ***All Meeting Minutes and Updates to Action Plan Due***

February 2013 Individual Follow-Up Call

March 7, 2013 Conference Call, 9:30 – 11:30

Regional Update Report Due (Reflection of Curriculum, Cross-disciplinary, and Reference Course Profile Conversations, Steps made to form 2013 - 2014 Vertical Alignment Team, and Updates to Your Action and Sustainability Plan) ***All Meeting Minutes, List of 2013-2014 Team(s), and Updates to Action Plan Due***

April 2013 Individual Follow-Up Call

May 2013 Individual Follow-Up Call

June 18, 2013 Vertical Alignment Network – Statewide Reflections, Celebrations, and Next Steps Meeting, 5:30 10:00 pm (Dinner and meeting); Double Tree Hotel (North), 6505 IH-35 North, Austin, TX

June 24, 2013 Document Training for Second (2013-14) Vertical Alignment Team: ***Minutes Due***

June 24, 2013 Document Regional Vertical Alignment Partner’s Reflections, Celebrations, and Next Steps was Conducted and Meeting with Secondary and Postsecondary Administrators and P-16 Council Members to Provide Progress Report: ***Minutes Due***

August 1, 2013 Submit 2013-2014 Regional Vertical Alignment Action and Sustainability Plan and Accounting of Fund Expenditures: ***Action Plan and Expenditures Summary Due***

*Please contact Jean Keller, Jean.Keller@unt.edu, 940-565-3427, with any questions.*

*Please submit all materials to: jean.keller@unt.edu or kerryquinn@my.unt.edu*