

**AVATAR Partnership Region: 11**

**Meeting April 7, 2016**

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| **Meeting:** | 2015-2016 AVATAR Project Meeting Minutes |
| **Meeting Purpose:** | Refine 2015-2016 AVATAR Project  |
| **Date:** | April 7, 2016 | **Start Time:** | 9:00 a.m. | **End Time:** | 11:30 a.m. |
| **Meeting Coordinator/ Facilitator:** | Kathy Wright-ChapmanSusan Patterson | **Location:** | Millsap ISD High School |
| **Meeting Recorder:** | Susan Patterson | **Meeting Timekeeper:** | Kathy Wright-Chapman |

| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
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| 9:00 a.m. -11:30 a.m. | * Introductions
* Provide Feb. 24, 2016 subcommittee update and discuss – draft academy courses, delivery models, instructors, and marketing plan for students and families
* Name the Academy AVATAR Project
* Create District and IHE Agreement/MOU/Letter of Support
* Discuss District and Two and Four Year IHE AVATAR Partnership Roles and Responsibilities
* Role of Industry Partners
* Identify Next Steps
* 2015-2016 AVATAR Project Meeting Dates

**June 6, 2016:** finalize and identify Next Steps for the 2016-2017 school year – Weatherford College, Weatherford, TX* Questions and/or Concerns
 | P/F |  Kathy Wright-ChapmanWeatherford College Staff and District Superintendents or Designees | Define the 2015-2016 AVATAR grant project details, project focus, district involvement, and Two and Four Year IHE partnership  |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**Note and Action Items**

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| **Notes and Action Item** | **Person Responsible** | **Due Date** |
| **Future AVATAR Meetings Dates, Times, and Locations*** **April 7, 2016** – Location: Millsap ISD High School Library, 600 Bulldog Blvd, Millsap, TX 76066, 9:00 a.m. – 11:00 a.m.
* **June 6, 2016** – Location: Weatherford College, 9:00 a.m. – 11:00 a.m.
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| **Notes** |
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