**CISCO COLLEGE**

Memorandum of Understanding

Cisco College

And

\_\_\_\_\_\_\_\_\_\_\_ Independent School District

College Prep Mathematics and English Language arts Courses

2015-2016

This Memorandum of Understanding (“MOU”) is entered into on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Between Cisco College, 101 College Heights, Cisco Texas, 76437, hereinafter referred to as “CC”, and \_\_\_\_\_\_\_ Independent School District hereinafter referred to as “\_\_\_\_\_\_ ISD .

The purpose of this Agreement is to establish a partnership between \_\_\_\_\_\_\_\_ ISD and CC to meet the requirements as mandated by The State of Texas to develop and provide courses in college preparatory Mathematics and English Language Arts. Both parties agree to enter into a collaborative agreement to create seamless pathways for students to enter into college level work in Mathematics and English Language Arts without further remediation as long as the student meets Texas State testing requirements at the end of the course.

1. ***Scope of Services*** \_\_\_\_\_\_ ISD and CC agree to collaborate to develop and maintain developmental Mathematics and English Language Arts courses the meet the terms of this agreement as outlined in the Support and Services section of this MOU. \_\_\_\_\_\_ ISD and CC will meet regularly to maintain the integrity of the program and to evaluate its effectiveness.
2. ***Support and Services*** \_\_\_\_\_\_ ISD and CC agree to the following:
3. CC agrees to the following in both Mathematics and English Language Arts courses;
4. Share data and provide feedback regarding student success;
5. To ensure that students are counseled regarding all courses that require mathematics and English Language Arts and college readiness;
6. Grant Texas State testing requirements complete status to students who enroll in the \_\_\_\_\_\_ ISD developmental studies course(s) and meet testing requirements as outlined in sections E and F of this Memorandum of Understanding.
7. CC agrees to the following for the college preparatory Mathematics course;
8. To provide the Student Learning Outcomes;
9. To provide the syllabi for the course(s) being offered;
10. To provide exams equivalent to the departmental final exam(s) for the course(s);
11. CC agrees to the following for the college preparatory English Language Arts course;
12. To provide the Students Learning Outcomes;
13. To provide the syllabi for the course(s) being offered;
14. To provide the types of essays required and the rubric for grading those essays;
15. \_\_\_\_\_\_ ISD agrees to the following for both the Mathematics and English and Language Arts Courses;
16. To provide highly qualified instructors for the courses being taught;
17. To identify students who are not college ready as stated in HB-5;
18. To provide professional development;
19. To identify successful completion of the course(s) on the student transcript as determined by the State of Texas PEIMS number;
20. To provide curriculum for the course that are consistent with CC Student Learning Outcomes;
21. To require College Prep students to take the TSI as assurance of the Student’s College Level Readiness;
22. \_\_\_\_\_\_ ISD agrees to the following for the college preparatory mathematics course;
23. To administer the CC Departmental Final Exam and the TSI to ensure College Readiness;
24. To ensure transferability of the Final Exam Grade to CC;
25. To maintain all Exam grades for a period of one (1) year following the semester enrolled in by the student;
26. \_\_\_\_\_\_ ISD agrees to the following for the college preparatory English and Language Arts Course;
27. To administer the CC Departmental Final Exam and the TSI to ensure College Readiness;
28. To ensure transferability of the Final Exam Grade to CC;
29. To maintain all Exam grades for a period of one (1) year following the semester enrolled in by the student;

***3. Term*** Provided the named parties have executed this MOU and CC has entered into an agreement within thirty (30) days of the Effective Date herein, this MOU shall continue for an initial term of one (1) year;

***4. Renewal*** After the initial term, this MOU will automatically renew for one (1) year increments;

***5. Termination*** Either party may terminate the MOU by providing written notice thirty (30) days prior to its intent to withdraw. Upon receipt of the thirty (30) day notice of intent to terminate all enrolled students for the current term will be allowed to complete that term and gain the benefits of this MOU.

***6. Amendments*** The terms of this MOU may be amended only by written agreement of the parties effective after both parties sign.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent,

\_\_\_\_\_\_ Independent School District

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President,

Cisco College