# NORTH CENTRAL TEXAS COLLEGE COURSE SYLLABUS

Course Title: Integrated Reading and Writing					
Course Prefix & Number: INRW 0405	Section Numbers: 400 & 401	Term Code: 141s			
Semester Credit Hours: 4 Lecture Hours: 3 Lab Hours: 1					
Course Description (NCTC Catalog): This	is a combined lecture/lab, perfor	mance-based course			
designed to develop students' critical rea	ading and academic writing skills.	The focus of the course			
will be on applying critical reading skills f	or organizing, analyzing, and reta	ining material and			
developing written work appropriate to	the audience, purpose, situation,	and length of the			
assignment. The course integrates prepared	aration in basic academic reading	skills with basic skills in			
writing a variety of academic essays. The course fulfills TSI requirements for reading and writing.					
This class does not count toward graduation at NCTC.					
Course Prerequisite(s): Pass READ/ENGL 0300 with a "C" or better or earn satisfactory TSI					
Assessment placement score or earn satisfactory placement score on another approved assessment					
Course Type:					
☑ - Academic General Education Course (from Academic Course Guide Manual but not in NCTC Core)					
☐- Academic NCTC Core Curriculum Course					
☐ - WECM Course					

Name of Instructor:	Jennifer Boling			
Campus/Office Location:	Corinth Campus – 307 ; Flower Mound Campus – 107			
Office Hours:	M W F: 9:30 – 10:00 a.m. (FM)			
	M W: 2:00 – 3:15 p.m. (COR)			
	F: 11:00 a.m. – 1:00 p.m. (FM)			
	T R: 10:00 – 11:00 a.m. (COR)			
	2:20 – 3:20 p.m. (COR)			
Telephone Number:	940-498-6252			
Email Address:	Primary: use Canvas (conversation)			
	Secondary: jboling@nctc.edu			

Name of Chair/Coordinator: Linda Fuqua	
Office Location: Gainesville Campus – MSS 823 ; Corinth Campus - 32	
Telephone Number:	Gainesville 940-668-4221 ; Corinth 940-498-6208
Email Address:	Ifuqua@nctc.edu (lowercase Q, not G)

Biays & Wershoven, <u>Along These Lines: Writing Paragraphs and Essays</u>, Pearson, 6<sup>th</sup> edition, 2012. (book bundle includes MyLabsPlus access code)

#### **GRADING CRITERIA**

# of Graded Course Elements  Graded Course Elements		Point Values
15	MySkillsLab Assignments (10 points each)	150
1	MySkillsLab Lexile Improvement (100 points)	100
4	Essay Analyses (25 points each)	100
3	Essays (100 points each)	300
1	Summary (50 points)	50
3	3 Tests (100 points each – drop lowest 1)	
1 Final Exam (100 points)		100
	Total	1000

Grade Scale: 900 – 1000 points = A; 800 – 899 points = B; 700 – 799 points = C; Below 700 points = F

# LATE WORK AND MAKE-UP WORK POLICY AND CLASS RULES

Students who successfully develop reading and writing skills do each assignment conscientiously and turn their work in **on time**. If you are absent, you are responsible for finding out what assignment(s) you missed. All assignments and handouts will be posted on Canvas.

Late essays and the summary will be accepted only up to 5 days after the due date, and all late papers will receive a lower grade (5 points off per <u>calendar day</u>, *including* Saturdays and Sundays).

MySkillsLab assignments and essay analyses <u>cannot</u> be made up or submitted late for any reason.

Tests cannot be made up without prior arrangements or a doctor's note. Make-up tests must be taken within 5 days of the original test date, and <u>all</u> make-up tests will receive a lower grade (5 points off per <u>calendar day</u>, *excluding* Saturdays and Sundays).

No late work of any kind will be accepted the last week of classes (the week before final exams).

**Silence and put away all electronic devices** (e.g., in your pocket, backpack, or purse) prior to entering class. You are **not** allowed to have any electronic devices on your desk or in view.

### STUDENT LEARNING OUTCOMES

	Student Learning Outcome
	At the successful completion of this course, the student will be able to:
1.	Locate explicit textual information, draw complex inferences, and describe, analyze,
	and evaluate the information within and across multiple texts of varying lengths.

2.	Comprehend and use vocabulary effectively in oral communication, reading, and writing
3.	Identify and analyze the audience, purpose, and message across a variety of texts.
4.	Describe and apply insights gained from reading and writing a variety of texts.
5.	Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6.	Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7.	Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8.	Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9.	Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10.	Recognize and apply the conventions of standard English in reading and writing.

### TSI COMPLIANCE

At North Central Texas College, students who test but do not meet the passing scores in ALL sections of the TSI Assessment or any other THECB approved testing measurements are required by state law to obtain TSI advising and continuously enroll in a formal college preparatory studies (developmental) program every semester until all TSI requirements are satisfied. TSI program attendance is MANDATORY. Non-compliance with the rules of attendance will result in a student being WITHDRAWN from the college preparatory course and possibly from North Central Texas College. Withdrawals are subject to college policies as set forth in the college catalog.

#### ATTENDANCE POLICY

Regular and punctual attendance is expected of all students in all College Prep classes for which they have registered. There are NO excused absences. The Department of College Preparatory Studies will notify students of absences reported by instructors, and one courtesy warning email notification (Lion Pride email) will be sent to the student's current NCTC student email address (Lion Pride) when the student accrues 3 hours of absence in a course. Failure to read and/or receive NCTC email (Lion Pride) is no excuse for not complying with the Attendance Policy. It is the student's responsibility to maintain correct and current e-mail and local and permanent addresses with the college. After a student has been absent from class 6 hours, the student may be dropped. If the student is dropped from the only College Prep class in which he/she is enrolled and is TSI liable, the student will be DROPPED from all remaining courses for that semester. Inform the instructor in writing during the first week of class of any religious holidays observed this semester. Documentation must be given to the instructor at the class following the holiday. Also, since punctuality has become a problem in recent semesters, three tardies will be considered one absence. Coming in late disrupts the class. Occasions do occur that you will need to be tardy, but not on a consistent basis.

CORE (	CORE CURRICULUM FOUNDATIONAL COMPONENT AREA					
	Communication		American History			
	Mathematics		Government/Political Science			
	Life and Physical Science		Social and Behavioral Sciences			
	Language, Philosophy, & Culture		Component Area Option			
	Creative Arts					
<b>REQUI</b>	RED CORE OBJECTIVES					
	Critical Thinking		Teamwork			
	Communication		Personal Responsibility			
	Empirical and Quantitative		Social Responsibility			

Last day to Withdraw The last day to withdraw from a course with a "W" is November 6, 2014.

# GENERAL DESCRIPTION AND TENTATIVE SCHEDULE

GENERAL DESCRIPTION OF SUBJECT MATTER FOR EACH LECTURE/DISCUSSION

Topic	General Description of Subject Matter
Writing Process	Utilize the writing process to produce multiple drafts of an essay. (SLO 5, 6, 7, 8, 9)
Reading and Writing Narrative Texts Academic Content Reading and	Identify and analyze elements of narrative text. Compose and revise narrative essays. (SLO 1-4, 5, 6, 9, 10)  Apply the active reading strategy, SQ3R, to academic readings.
Summary Writing	Identify patterns of organization and construct concept maps. Annotate and outline content text and compose summaries for review. (SLO 1-3, 5, 6, 7, 9, 10)
Reading and Writing Informative Texts	Identify and analyze elements of informative text. Distinguish between fact and opinion. Identify an author's purpose and tone. Compose and revise informative essays using cited research. (SLO 1-7, 9, 10)
Reading and Writing Persuasive Texts	Identify and analyze elements of persuasive text. Analyze arguments for flaws. Identify excessive bias. Compose and revise persuasive essays using cited research. (SLO 1-10)
Grammar Study	Identify and edit common grammatical errors, including sentence fragments, run-ons and comma splices, pronoun agreement issues, subject-verb agreement issues, and misplaced modifiers. (SLO 10)
Vocabulary Study	Expand vocabulary through word study. (SLO 2)
Reading Level	Increase reading level through repeated weekly practice readings in My Skills Lab. (SLO 1-4)

# **Student Rights & Responsibilities**

NCTC Board policy FLB (Local) Student Rights and Responsibilities states that each student shall be charged with notice and knowledge of the contents and provisions of the rules and regulations concerning student conduct. These rules and regulations are published in the Student Handbook published in conjunction with the College Catalog.

# **Scholastic Integrity**

Scholastic dishonesty shall constitute a violation of college rules and regulations and is punishable as prescribed by Board policies. Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion. See the Student Handbook for more information.

### STUDENT SUPPORT SERVICES

# **Disability Services (OSD)**

The Office for Students with Disabilities (OSD) provides accommodations for students who have a documented disability. On the Corinth Campus, go to room 170 or call 940-498-6207. On the Gainesville Campus, go to room 110 or call 940-668-4209. Students on the Bowie, Graham, Flower Mound, and online campuses should call 940-668-4209. North Central Texas College is on record as being committed to both the spirit and letter of federal equal opportunity legislation, including the Americans with Disabilities Act (ADA) of 1990, ADA Amendments Act of 2009, and Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112).

http://www.nctc.edu/StudentServices/SupportServices/Disabilityservices.aspx

#### **Student Success Center**

The Student Success Center is designed to help all students at NCTC develop tools to achieve their academic goals. The center links students to FREE tutoring, including a Writing Center, a Math Lab, and free online tutoring in the evening. The program helps students acclimate to college by providing students free interactive workshops. For more information, please visit your nearest Student Success Center.

# **Tobacco-Free Campus**

NCTC restricts the use of all tobacco products, including cigarettes, cigars, pipes, and smokeless tobacco, on campus property.

Unit 1	The Writing Process & Narration		
Date	Topic	Readings	Graded Assignments
Week 1:	Course Introduction	Course Syllabus and Calendar	Read syllabus and calendar
	Begin Writing Process		Set up My Skills Lab accoun
1/13-1/20		Along These Lines- Chapter 11	<ul><li>Pretests in My Skills Lab</li><li>Lexile</li></ul>
Module 1:	Grammar Point:		<ul> <li>Sentence Skills</li> </ul>
<b>Getting Started</b>	Coordination- Avoiding Run-ons and	Along These Lines-Chapter 16	Journal 1-2
	Comma Splices	and 17	Lexile Readings- Semester long
			assignment! Improve by 100 pts b
			4/30!
Week 2:	Reading Narratives	Selected Readings (posted in	
	Elements of Narration	Angel)	➤ Journal 3-4
1/20-1/27			MSL#1: Run-Ons
2/20 2/2		Along These Lines-Chapter 16	(MSL= My Skills Lab)
Module 2:	Grammar Point:	and 17	
Reading Narratives	Coordination- Avoiding Run-ons and		
accuum g reame and	Comma Splices (continued)		
Week 3:	Drafting Narratives	Along These Lines- Chapter 12,	➤ Journal 5-6
		pg. 297-302	
1/27-2/3			Narrative Draft #1
1/2/ -/-	Grammar Point: Sentence Fragments		
Module 3:	Quotations		MSL #2: Sentence
Drafting Narratives		Along These Lines- Chapter 19	Fragments
Drareing Harracion			
Week 4:	Revising Narratives	Along These Lines- Chapter 12,	➤ Journal 7-8
		pg. 297-302	Narrative Final Draft
2/3-2/10			Quiz 1: Writing Process,
2/0 2/20	<b>Grammar Point</b> : Sentence Fragments	Along These Lines- Chapter 19	Narration, Sentence
Module 4:	Quotations		Fragments and Run-ons
Revising Narratives			
MC413111B 14011041463			

Unit 2	Academic Reading and Summary Writing	Ddi		Graded Assignments
Date	Topic	Readings	<b>&gt;</b>	Journal 9-10
Week 5: 2/10-2/17	Active Reading -SQ3R  Main Ideas and Supporting Details  Writing Patterns	Selected Readings in Angel	>	MSL#3: Outline and Map- Practice 1 and 3
Module 5: Active Reading Strategies	Grammar Point: Subject-Verb Agreement	Along These Lines, Chapter 24	>	MSL #4: Reading the Multi- Pattern Essay- highest of al practices
			>	MSL #5: Annotate and Highlight- Overview, Mode and Animation
Week 6:	Active Reading (Continued) Annotating	Selected Readings in Angel	>	Journal 11-12
2/17-2/24  Module 6:	Outlining Writing a Summary		>	<b>MSL #6:</b> Summarize and Paraphrase
Active Reading: Summarizing	Grammar Point: Subject-Verb Agreement	Along These Lines, Chapter 24	-	MSL #7: Subject-Verb Agreement
Week 7:	Using SQ3R to Study a Textbook Chapter	Selected Readings in Angel	>	Journal 13-14
2/24-3/3			>	Summary Draft #1 (Journa 14)
Module 7: Active Reading: Studying a Textbook			>	Quiz 2: Active Reading, Outlining and Summarizing Subject-Verb Agreement

Unit 3	Reading and Writing Informative Texts		
Date	Topic	Readings	Assignments
Week 8:	Fact and Opinion		Summary Final Draft
	Purpose and Tone	Selected Readings in Angel	Journal 15-16
3/3-3/10	Elements of an Informative Text		MSL #8: Purpose, Tone and
			Bias (highest score of all
Module 8:			practices)
Critical Reading	Grammar Point: Pronoun-Antecedent	Along These Lines, Chapter 25	MSL #9: Pronoun –
Skills for	Agreement		Antecedent Agreement
Informative and			
Persuasive Texts			
Week 9:			
	Reading Informative Essays	Selected Readings in Angel	17.10
3/17-3/24			> Journal 17-18
Module 9:			MSL #10: Pronoun
Reading	Grammar Point: Pronoun-Reference	Along These Lines, Chapter 25	Reference
Informative Essays			h 1 20
Week 10:			➤ Journal 19-20
- 1 1	Drafting Informative Essays	Along These Lines, Chapter 12-	Informative Faces Dueft #1
3/24-3/31		14	Informative Essay Draft #1
Module 10:			MSL #11: Pronoun Case
Researching and		Alana Thasa Linea Chantan 25	VISL #11: Proflouri Case
Drafting	Grammar Point: Pronoun Case	Along These Lines, Chapter 25	
Informative Essays		Calastad Baadinas in Angel	> Journal 21-22
Week 11:	B	Selected Readings in Angel	➤ Informative Essay Final Draft
2/24 4/7	Revising Informative Essays	Alara Thasa Lines Chanter 12	/ Informative Essay Final Drait
3/31-4/7	S. D. L. D. L. D.	Along These Lines, Chapter 12-	
Module 11:	Grammar Point: Review Pronouns	13	Quiz 3: Fact and Opinion,
Revising		Along These Lines, Chapter 26	Informative vs. Persuasive
Informative Essays		Along These Lines, Chapter 20	Writing, Pronoun agreement,
			reference and case

Unit 4	Reading and Writing Arguments		
Date	Topic	Readings	Assignments
Week 12:	Reading Arguments Elements of Argumentation	Selected Readings in Angel	➤ Journal 23-24
4/7-4/14	Point and Support Counterarguments		MSL#12: Critical Thinking (highest score of all
Module 12: Reading	Flawed Argument		practices) ➤ MSL#13: Parallelism
Arguments	Grammar Point: Parallelism	Along These Lines, Chapter 20	
Week 13:	Drafting Arguments	Along These Lines, Chapter 13, pg. 338-357	➤ Journal 25
4/14-4/21			Persuasive Essay Draft 1
Module 13: Drafting Arguments	Grammar Point: Misplaced Modifiers	Along These Lines, Chapter 22	> MSL#14: Modifiers
Week 14:	Revising Arguments		➤ MSL#15: Editing the Essay
4/21-4/28	Grammar Point: Editing Practice		
Module 14:			Quiz 4: Argument,
Revising Arguments			Parallelism and Misplaced Modifiers
Week 15-16:	Revising Arguments (Continued)		Persuasive Essay Final Draft
4/28-5/5 Module 14: Revising Arguments (cont.)	Final Review		

# Week 1

T Aug. 26 Course introduction

HW: Read Chapter 16 (pp. 401-414)

R Aug. 28 Chapter 16 – Beyond the Simple Sentence: Coordination

HW: Read Chapter 11 (pp. 248-284) Read Chapter 17 (pp. 415-422)

# Week 2

T Sept. 2 Chapter 11 – Writing an Essay

Chapter 17 – Avoiding Run-on Sentences and Comma Splices

HW: MSL #1 (Run-ons)

Read Chapter 18 (pp. 423-435)

R Sept. 4 MSL #1 (Run-ons) due by beginning of class

Chapter 11 – Writing an Essay (cont'd)

Chapter 18 – Beyond the Simple Sentence: Subordination

HW: Read Chapter 19 (pp. 436-444)

# Week 3

T Sept. 9 Chapter 11 – Writing an Essay (cont'd)

Chapter 19 – Avoiding Sentence Fragments

HW: MSL #2 (Fragments)

Test #1 Review

R Sept. 11 MSL #2 (Fragments) due by beginning of class

Chapter 11 – Writing an Essay (cont'd)

Review for Test #1

# Week 4

T Sept. 16 **Test #1** 

Chapter 11 – Writing an Essay (cont'd)

HW: Essay Analysis #1

Read Chapter 13 – Cause and Effect *only* (pp. 331-337)

R Sept. 18 Essay Analysis #1 due

Chapter 13 – Different Essay Patterns: Cause and Effect

HW: MSL #3 (Outline and Map)

Essay Analysis #2

Cause or Effect essay (due Tuesday, Sept. 30)

Reading Module #1

# Week 5

T Sept. 23 MSL #3 (Outline and Map) due by beginning of class

Essay Analysis #2 due

Active Reading (SQ3R, Main Ideas and Supporting Details)

HW: Reading Module #2

R Sept. 25 Active Reading (Writing Patterns)

HW: MSL #4 (Reading Multi-Pattern Essays)

Read Chapter 24 (pp. 500-514)

Reading Module #3

### Week 6

T Sept. 30 Cause or Effect essay due

MSL #4 (Reading Multi-Pattern Essays) due by beginning of class

Chapter 24 – Making Subjects and Verbs Agree Active Reading (Annotating and Summarizing)

HW: MSL #5 (Annotate and Highlight)

Reading Module #4

R Oct. 2 MSL #5 (Annotate and Highlight) due by beginning of class

Active Reading (Outlining and Summarizing Longer Readings)

Chapter 24 – Making Subjects and Verbs Agree (cont'd)

HW: MSL #6 (Summarize and Paraphrase)

MSL #7 (Subject-Verb Agreement)

Read Chapter 25 (pp. 515-525)

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	* *	CCK	

T Oct. 7 MSL #6 (Summarize and Paraphrase) due by beginning of class MSL #7 (Subject-Verb Agreement) due by beginning of class

Studying a Textbook

Chapter 25 – Using Pronouns Correctly: Agreement and Reference

HW: Summary Prep

R Oct. 9 Studying a Textbook (cont'd)

Chapter 25 – Using Pronouns Correctly: Agreement and Reference

(cont'd)

HW: MSL #8 (Pronoun-Antecedent Agreement)

Summary (due Thursday, Oct. 16)

Read Chapter 12 – Comparison and Contrast *only* (pp. 309-316)

# Week 8

T Oct. 14 MSL #8 (Pronoun-Antecedent Agreement) due by beginning of class

Chapter 12 – Different Essay Patterns: Comparison and Contrast Chapter 25 – Using Pronouns Correctly: Agreement and Reference (cont'd)

HW: MSL #9 (Pronoun Reference and Point of View)

Read Chapter 26 (pp. 526-535)

R Oct. 16 Summary due

MSL #9 (Pronoun Reference and Point of View) due by beginning of class

Comparison and Contrast (cont'd)

Chapter 26 – Using Pronouns Correctly: Consistency and Case

HW: MSL #10 (Pronoun Case)

Essay Analysis #3

Comparison or Contrast Essay (due Thursday, Oct. 23)

Reading Module #5

The last day to drop a

# Week 9

T	Oct. 21	MSL #10 (Pronoun Case) due by beginning of class
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Essay Analysis #3 due

Critical Reading Skills (Fact and Opinion, Purpose and Tone)

HW: Test #2 Review

R Oct. 23 Comparison or Contrast Essay due

Critical Reading Skills (cont'd)

Review for Test #2

# **Week 10**

T Oct. 28 Test #2 (scantron required)

HW: Reading Module #6

R Oct. 30 Reading Informative Writing

HW: MSL #11 (Assess Purpose, Tone, and Bias)

Read Chapter 20 (pp. 445-454)

# Week 11

T Nov. 4 MSL #11 (Assess Purpose, Tone, and Bias) due by beginning of class

Chapter 20 – Using Parallelism in Sentences

HW: Reading Module #7

Chapter 20 – Using Parallelism in Sentences (cont'd)

Reading Arguments

R

Nov. 6

HW: MSL #12 (Parallelism)

Read Chapter 13 – Argument *only* (pp. 338-344)

Read Chapter 22 (pp. 464-473)

# Week 12

T Nov. 11 MSL #12 (Parallelism) due by beginning of class

Chapter 13 – Different Essay Patterns: Argument

Chapter 22 – Correcting Problems with Modifiers

HW: MSL #13 (Read and Evaluate Arguments)

Essay Analysis #4

R	Nov. 13	MSL #13 (Read and Evaluate Arguments) due by beginning of class
		Essay Analysis #4 due

Argument (cont'd)

Chapter 22 – Correcting Problems with Modifiers (cont'd)

HW: Argument Essay (rough draft due Thursday, Nov. 20) (final draft due Tuesday, Nov. 25)

# Week 13

T Nov. 18 Argument Essay in-class work

Chapter 22 – Correcting Problems with Modifiers (cont'd)

HW: MSL #14 (Misplaced or Dangling Modifiers)

Test #3 Review

R Nov. 20 MSL #14 (Misplaced or Dangling Modifiers) due by beginning of class

Review for Test #3

**Argument Essay Evaluations** 

# Week 14

T Nov. 25 **Test #3** 

**Argument Essay due** 

HW: MSL #15 (Edit an Essay)

Final Exam Review

R Nov. 27 Thanksgiving Break – no classes!

## Week 15

T Dec. 2 MSL #15 (Edit an Essay) due by beginning of class

Review for final exam

R Dec. 4 Review for final exam

(The deadline for lexile improvement is 11:59 p.m. on Friday, Dec. 5.)

# **Week 16**

R Dec. 11 Final Exam

12:30 - 2:20 p.m.