

**AVATAR Partnership Region: ESC Region XIII**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** |  | | | | |
| **Meeting Purpose:** | To discuss past projects and decide the direction for future projects. | | | | |
| **Date:** | 10-22-12 | **Start Time:** | 5:00 pm | **End Time:** |  |
| **Meeting Coordinator/ Facilitator:** | Susan Diaz | **Location:** | | ACC | |
| **Meeting Recorder:** | Susan Diaz | **Meeting Timekeeper:** | | Moriah McCracken | |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 5:00-5:20 | Introductions | W | Wendy and Moriah | To discover common ground and research topics. To discover current trends in the K-12 classrooms and freshmen comp. To share past work and get on the same page. |
| 5:20-5:40 | State of Public Education | W | Stacia | We discussed the types of students we are currently encountering in both senior English and Comp I and bridge skills necessary for college success. |
| 5:40-6:50 | Next Steps | W | Whole group | Discussed several possible next steps: reading about reading, writing about writing, soft skills, WPA Habits of Mind, meta-cognition skills, what will our product look like? Look at AISD website for lesson plans, WAC, creation of a video, bring concrete artifacts for next meeting to decide next steps. Next meeting November 26 at 5. |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| Bring AISD curriculum, John’s template for meta-cognition and lesson plans, | Stacia | 10/31/2012 |
| Email syllabus, past research and new comp I curriculum | Wendy | 10/31/2012 |
| Email syllabus, meta-cognition articles and review AISD curriculum | Moriah | 10/31/2012 |
| **Notes** | | |
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**Meeting Participant List**

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| **Name** | **Title** | **Organization/Institution** |
| Susan Diaz | Literacy Specialist | ESC Region XIII |
| Wendy Lym | Professor, Associate | Austin Community College |
| I. Moriah McCracken | Assistant Professor of English Writing & Rhetoric | St. Edwards University |
| John Villarreal | English IV & English Iv AP/IB Teacher | L.C. Anderson High School |
| Stacia Bowley | English IV Teacher | L.C. Anderson High School |